

## REGISTER OF MEMBERS' INTERESTS

### The Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003

*Last updated April 2012*

I, **Callum McCaig**, a member of Aberdeen City Council give notice that I have set out in the attached form, my interests as required to be declared under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003. I have also ensured that where I have no applicable interest I have stated "none" in the relevant section(s).

I further understand that it is my responsibility to notify the City Solicitor, in writing, of any applicable change(s) in circumstances within one month of that/those changes occurring.

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*Please complete this form in conjunction with reading the relevant paragraphs as detailed at each section (extracted from the Councillors' Code of Conduct) together with the list of definitions included within the register. Please note the paragraph numbering relates to the sequence within the Code.*

*If you have any doubts as to whether or not you should declare a particular interest, it is wiser to supply the information rather than omit something which you should have declared.*

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#### **1 REMUNERATION.**

4.3 You have a registerable interest where you receive remuneration by virtue of being:

- employed;
- self-employed;
- the holder of an office;
- a director of an undertaking;
- a partner in a firm; or
- undertaking a trade, profession or vocation, or other work.

- 4.4 You do not have a registerable interest simply because you are a councillor.
- 4.5 If a position is not remunerated it does not need to be registered under this category. However, unremunerated directorships may need to be registered under category 2 "Related Undertakings".
- 4.6 If you receive any allowances in relation to membership of any organisation the fact that you receive such an allowance must be registered.
- 4.7 When registering employment, you must give the name of the employer, the nature of its business and the nature of the post held in the organisation.
- 4.8 When registering self-employment, you must provide the name and give details of the nature of the business. When registering an interest in a partnership, you must give the name of the partnership and the nature of its business.
- 4.9 Where you otherwise undertake a trade, profession or vocation, or any other work, the detail to be given is the nature of the work and its regularity. For example, if you write for a newspaper, you must give the name of the publication and the frequency of articles for which you are paid.
- 4.10 When registering a directorship, it is necessary to provide the registered name of the undertaking in which the directorship is held and detail the nature of its business.
- 4.11 Registration of a pension is not required as this falls outside the scope of the category.

**(a) Give particulars of all paid employment specifying name(s) of employer(s), nature of business and title(s) of position(s) held. If self-employed give name and nature of business.**

**Maureen Watt MSP, Scottish Parliament Corporate Body, Parliamentary Assistant**

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**(b) If you are a partner in a business give name of partnership and nature of its business.**

**None**

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- (c) Give details of any office/membership held by you (outwith Aberdeen City Council) for which you receive payment – eg Trade Union or professional body. (Do not include any office/membership for which you do not receive remuneration, this is dealt with at Section 7).

None

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- (d) Give details of any directorship(s) held by you (as specified at 4.10 above).

None

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- (e) Give details of other paid work (as specified at 4.9 above).

None

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## **2 RELATED UNDERTAKINGS.**

4.12 You must register any directorships held which are themselves not remunerated but where the company (or other undertaking) in question is a subsidiary of, or a parent of, a company (or other undertaking) in which you hold a remunerated directorship.

4.13 You must register the name of the subsidiary or parent company or other undertaking and the nature of its business, and its relationship to the company or other undertaking in which you are a director and from which you receive remuneration.

4.14 The situations to which the above paragraphs apply are as follows:

you are a director of a board of an undertaking and receive remuneration – declared under Category one – and

you are a director of a parent or subsidiary undertaking but do not receive remuneration in that capacity.

**Give details of any directorships held by you, as specified above.**

None

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## **3 CONTRACTS.**

4.15 You have a registerable interest where you (or a firm in which you are a partner, or an undertaking in which you are a director or in which you have shares of a value as described in paragraph 4.20 below) have made a contract with the Council of which you are a member:

(i) under which goods or services are to be provided, or works are to be executed; and

(ii) which has not been fully discharged.

4.16 You must register a description of the contract, including its duration, but excluding the consideration.

**Give details, as specified above, in relation to contracts with Aberdeen City Council which have not been fully discharged, including description of that/those contract(s) and duration.**

**None**

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#### **4 ELECTION EXPENSES.**

4.17 You must register a statement of any assistance towards election expenses received.

**Give details of any assistance received for the May 2007 election, as specified above.**

**£83.79 (Donation of £64.20 from Aberdeen South SNP and a notional donation of £19.59 from NESRA SNP)**

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#### **5 HOUSES, LAND AND BUILDINGS.**

4.18 You have a registerable interest where you own or have any other right or interest in houses, land and buildings, such as being an owner or a tenant, including council tenant.

4.19 You are required to give the address of the property, or otherwise give a description sufficient to identify it.

**Give details of houses, land and buildings as specified above.**

**2 Monearn Gardens, Milltimber, Aberdeen AB13 0EA**

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#### **6 SHARES AND SECURITIES.**

4.20 You have a registerable interest where you have an interest in shares comprised in the share capital of a company or other body and the nominal value of the shares is:

(i) greater than 1% of the issued share capital of the company or other body; or

(ii) greater than £25,000.

**Give details of any shares and securities held by you as specified above.**

**None**

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## **7 NON FINANCIAL INTERESTS.**

4.21 Councillors may also have significant non-financial interests and it is equally important that relevant interests such as membership or holding office in public bodies, companies, clubs, societies and organisations such as trades unions and voluntary organisations, are registered and described. In this context, non-financial interests are those which members of the public might reasonably think could influence your actions, speeches or votes in the Council.

**Give details of any office/membership held by you (outwith Aberdeen City Council), for which you do not receive remuneration, as specified above.**

**None**

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## **8 GIFTS AND HOSPITALITY.**

3.6 You must never ask for gifts or hospitality.

3.7 You are personally responsible for all decisions connected with the acceptance of gifts or hospitality offered to you and for avoiding the risk of damage to public confidence in your Council and in local government. As a general guide, it is usually appropriate to refuse offers except:

(a) isolated gifts of a trivial character or inexpensive seasonal gifts such as a calendar or diary or other simple items of office equipment of modest value;

- (b) normal hospitality associated with your duties and which would reasonably be regarded as appropriate; or
  - (c) civic gifts received on behalf of the Council.
- 3.8 You must not accept any offer by way of gift or hospitality which could give rise to a reasonable suspicion of influence on your part to show favour or disadvantage to any individual or organisation. You should also consider whether there may be any reasonable perception that any gift received by your spouse or cohabitee or by any company in which you have a controlling interest, or by a partnership of which you are a partner, can or would influence your judgement. The term "gift" includes benefits such as relief from indebtedness, loan concessions, or provision of services at a cost below that generally charged to members of the public.
- 3.9 You must not accept any offer of a gift or hospitality from any individual or organisation who is an applicant awaiting a decision from the Council or who is seeking to do business or to continue to do business with the Council. If you are making a visit to inspect equipment, vehicles, land or property, then as a general rule you should ensure that the Council pays for the cost of these visits.
- 3.10 You must only accept offers to attend social or sporting events where these are clearly part of the life of the community or where the Council would be expected to be represented.
- 3.11 You must not accept repeated hospitality from the same source.
- 3.12 If it is the practice of the Council to seek sponsorship for some of its activities or events, you must ensure that your involvement with the sponsors is limited to the event in question and does not damage public confidence in the relationship between the Council and the sponsors.
- 3.13 You must record with the appropriate officer the details of any gifts or hospitality received. This record will be available for public inspection.

**Give details of all gifts/hospitality, as specified above, on the attached pro forma.**

#### **GIFTS/HOSPITALITY RECEIVED**

<b>Received From</b>	<b>Date Registered</b>	<b>Short Description of gift/hospitality</b>	<b>Approximate Value</b>
Aberdeen	4/06/07	Two tickets for the show, Sunshine on Leith.	Tickets accepted / Not

Performing Arts		Complimentary drinks and programme (Cllr McCaig and guest)	known
Aberdeen Energy Festival	6/09/07	Two tickets and hospitality passes for the Free 2007 event at Hazlehead Park on 1/09/07	Tickets accepted / Not known
Aberdeen Energy Festival	6/09/07	Two tickets to Comedy Capers at the Spiegel Tent in Union Terrace Gardens on 6/9/07	Tickets accepted / Not known
National Express	6/11/07	Scottish Transport Awards Dinner on 29/10/07	Invitation accepted / Not known
Aberdeen Renewables Energy	18/12/07	Green Energy Awards Ceremony in Edinburgh on 6/12/07	Invitation declined / Not known
Pat Watters, President of COSLA	18/12/07	COSLA Festive Reception in Edinburgh on 7/12/07	Invitation declined / Not known
Professional Contractors Group, 280 Bath Rd, West Drayton	10/09/09	Offshore Europe Oil & Gas Reception - Buffet dinner and drinks reception at Copthorne Hotel	Yes (estimated value £10)
Aberdeen Performing Arts	10/09/09	Performance of Silver Darlings on 26/08/09	Declined
First Aberdeen	10/09/09	"An Incredible Journey" (book on the history of First Aberdeen)	Gift accepted (estimated value £15)
Aberdeen Performing Arts	28/09/09	Hospitality and Scottish Opera concert at the Music Hall on 05/10/09	Declined (estimated value unknown)
ACSEF	17/11/09	Invitation to the Grampian Awards for Business Enterprise 2009 on 22/10/09 with dinner and drinks	Accepted / cost unknown
Cllr Kirsty West	17/11/09	Two tickets for the Proclaimers concert at the	Accepted / estimate value

		AECC on 07/11/09	£60.00
Aberdeen Performing Arts	06/08/10	2 tickets to Sunset Song, complimentary drinks and programme at the Music Hall on 21/07/10	Accepted / Cost unknown
The Scottish Football Association	19/08/11	Invitation to attend a presentation on the SFA's Corporate Plan, dinner and the Scotland –v- Lithuania Euro 2010 qualifying match at Hampden Park on 6 <sup>th</sup> September	Invitation declined/cost unknown
Tom Smith/Alfie Cheyne, Board Members of ACSEF	31/08/11	ACSEF Media Dinner at the Marcliffe at Pitfodels on 25/08/11	Invitation accepted/cost approx £50
Ribnort Limited	31/08/11	Invitation to the launch of ABZ Business Park on 29/08/11. Refreshments – coffee and bacon roll.	Invitation accepted/cost approximately £5
Drugs Action	5/09/11	Invitation to 25 <sup>th</sup> Anniversary Open Evening at 7 Hadden Street on 9/09/11. Light refreshments.	Invitation declined/cost unknown
Grampian Regional Equality Council Ltd	5/09/11	Invitation to the Launch of GREC at Woodhill House on 24/10/11. Launch and speakers.	Invitation initially accepted but since declined /cost unknown
ScotRail/First Group	8/09/11	Invitation to the FirstRail 7 <sup>th</sup> Anniversary Dinner at the Marcliffe hotel on 12/10/11	Invitation initially accepted but since declined /cost unknown
The Commonwealth Local Government Forum	8/09/11	Invitation to a reception to launch the CLGF Policy Statement to the Commonwealth Heads of Government at the Commonwealth Club, London on 18/10/11	Invitation declined/cost unknown



Reed Exhibitions	14/09/11	Invitation to Offshore Europe VIP Dinner at the Town House on 5/09/11	Invitation accepted/cost unknown
Louisiana State Development Agency	14/09/11	Invitation to lunch at Offshore Europe at the AECC on 7/09/11	Invitation accepted/cost unknown
SCDI	14/09/11	Invitation to SCDI Influencers' Dinner at the Ardoe House Hotel on 22/09/11	Invitation accepted/cost unknown
Schmu Train	14/09/11	Invitation to attend a graduation ceremony to celebrate the achievements of the young people who took part in Positive Transitions VII in the Town House on 21/09/11	Invitation accepted/cost unknown
Grampian Police	14/09/11	Invitation to attend the Grampian Police Long Service and Good Conduct Awards Ceremony at the Beach Ballroom on 21/11/09	Invitation accepted/cost unknown
Scottish Chamber of Commerce	16/09/11	Invitation to attend the Scottish Chamber of Commerce Annual Dinner at the Glasgow Hilton on 28/09/11	Invitation accepted/cost unknown
Seven Incorporated Trades of Aberdeen	22/09/11	Invitation to the 424 <sup>th</sup> Anniversary Election Dinner in the Trinity Hall, Aberdeen on 05/11/11	Invitation accepted/cost unknown
Aberdeen Trades Union Council	22/09/11	Invitation to attend monthly meeting on 05/10/11 as main speaker	Invitation accepted/cost unknown
Aberdeen City of God Jesus House	22/09/11	Invitation to attend the "2011 Scotland Battle of the Bands" at the Beach Ballroom on 14/10/11	Invitation declined/cost unknown
Scottish Chamber	22/09/11	Invitation with guest to the Season 2011/12 Opening	Invitation declined/cost

Orchestra		Concert and Reception at the Music Hall, Aberdeen on 15/10/11	unknown
Greenspace Scotland	22/09/11	Invitation to the Launch and Review of Social Return on Investment (SROI) programme at The Lighthouse, Glasgow on 28/10/11 with a lunch and refreshments being provided	Invitation declined/cost unknown
Evening Express	12/10/11	Invitation to the Aberdeen's Champion Awards Dinner at the Gordon Suite, AECC on 12/11/11	Invitation accepted / cost unknown
Aberdeen College	12/10/11	Invitation to the official opening of Aberdeen College's new Music and Performing Arts facility at Aberdeen College, Gallowgate on 04/11/11 with a tour and refreshments	Invitation accepted / cost unknown
Apardion	12/10/11	Invitation to the Launch of the Reading Bus's fifth commercial book <i>Aparion, A Leopard's Quest</i> on 27/10/11 at Marischal College	Invitation declined / cost unknown
Scottish Opera	20/10/11	Invitation to a performance of The Barber of Seville at His Majesty's Theatre on 10 <sup>th</sup> or 12 <sup>th</sup> November	Invitation declined/cost unknown
Scottish Football Association	20/10/11	Invitation to attend the SFA's Regional Road Show at Pittodrie Stadium on 29 <sup>th</sup> November	Invitation declined/cost unknown
NHS Grampian	20/10/11	Invitation to attend the Aberdeen City Alcohol Strategy Stocktake Event on 27/10/11 at the AECC	Invitation declined/cost unknown
Ross Laird, Director of	20/10/11	Invitation to attend the Heriot Watt Fringe Event on	Invitation declined/cost

Grayling		Renewable Energy on 20/10/11 at the Eden Court Theatre, Inverness	unknown
Oil and Gas UK	20/10/11	Invitation to attend Oil and Gas UK Business Breakfast at the AECC on 25/10/11	Invitation accepted/cost unknown
Robert Gordon University	20/10/11	Invitation to attend the RGU Graduation Ceremony on 9/12/11 at the Music Hall, followed by lunch	Invitation accepted/cost unknown
CSPP	20/10/11	Invitation to attend the Six Cities Dinner being held in Stirling on 25/10/11	Invitation accepted/cost unknown
Apardion	12/10/11	Launch of the Reading Bus's 5th commercial book - Apardion, A Leopard's Quest - on 27 October 2011	Invitation decline/cost unknown
SCDI	4/11/11	Invitation to attend the SCDI Business Seminar being held at Glencraft on 22/11/11	Invitation accepted/cost unknown
Aberdeen Harbour Board	4/11/11	Invitation to attend Aberdeen Harbour Board's Christmas Lunch at the Silver Darling Restaurant on 19/12/11	Invitation accepted/cost unknown
Aberdeen Students' Forum	10/11/11	Invitation to attend Aberdeen Students' Forum Reception at Aberdeen College on 8/12/11	Invitation accepted/cost unknown
The President and Members of the St. Andrew's Society of Aberdeen	17/11/11	Invitation to Dinner at the Marcliffe at Pitfodels on 30/11/11	Invitation accepted / cost unknown
Tricia Marwick, MSP	23/11/11	Invitation to attend the launch of the Scottish Parliament's new exhibition – Design and Democracy	Invitation declined/cost unknown

		on 7/12/11	
Station House Media Unit	23/11/11	Invitation to attend a Graduation Ceremony to celebrate the achievements of young people who participated in Positive Transitions VIII on 14/12/11 in the Town & County Hall	Invitation declined/cost unknown
SCDI	13/12/11	Invitation to attend the SCDI Annual Lecture at the Marcliffe Hotel, Pitfodels, on 17/1/12. (Reception, 2 course lunch and lecture)	Invitation declined/cost unknown
Aberdeen Chinese Women's Association	21/12/11	Invitation to attend Chinese New Year Dinner and Celebrations at the Yangtze River Restaurant on 23/1/12.	Invitation accepted
AB+ Steering Group	21/12/11	Invitation to attend Vibrant Aberdeen Conference being held in The Arts Centre and The Lemon Tree on 26/1/12.	Invitation Accepted
Steven Bothwell, Restaurant 52	22/12/11	Invitation to the Christmas in Union Terrace Gardens Festive Fun on 17/12/11	Invitation declined/cost unknown
Community Food Initiatives North East	22/12/11	Invitation to join CFINE for drinks, nibbles and fruit at 4 Poynerook Road on 22/12/11	Invitation declined/cost unknown
AREG	22/12/11	Invitation from AREG to the AOWFL Board Meeting at Marischal College on 26/01/12 then to an Evening Dinner (venue still to be arranged)	Invitation accepted/cost unknown
Scottish Council for Development and Industry	22/12/11	Personal invitation to the Oil & Gas and Scotland's Future Conference at Dynamic Earth, Edinburgh on 21/02/12	Invitation accepted/cost unknown

Bond Pearce	22/12/11	Invitation to Reception at the Trinity hall on 23/02/12	Invitation accepted/cost unknown
SG Baker Ltd	10/1/12	Invitation to Demonstration Day at Perth Airport, Scone on 17/1/12	Invitation declined/cost unknown
First Aberdeen Ltd	10/1/12	Invitation to First's 75 <sup>th</sup> Aberdeen Dinner Dance at Ardoe House Hotel on 16/2/12	Invitation declined/cost unknown
SCDI	03/02/12	Invitation to SCDI Influencers' Dinner and drinks at Mercure Ardoe House Hotel on 14/02/12	Invitation declined / cost unknown
Upper Quartile	03/02/12	Invitation to Iraq Business Dinner and drinks at the Town & County Hall, Town House on 28/02/12	Invitation declined / cost unknown
The Prince's Scottish Youth Business Trust	07/02/12	Invitation to the PSYBT Gathering at the Club House, Craigstone Golf Course, on 16/02/12	Invitation declined/cost unknown
Banff and Buchan College	07/02/12	Invitation to the official opening ceremony at the college on 2/03/12	Invitation declined/cost unknown
Aberdeen Branch of the Scottish Community Drama Association	07/02/12	Invitation to a performance during the Festival of One Act plays being performed at the Arts Centre from 23-25/02	Invitation declined/cost unknown
Victim Support Scotland	07/02/12	Invitation to attend European Victims Week Seminar being held in Glasgow on 20/02/12	Invitation declined/cost unknown
Shell UK Ltd	09/02/12	Invitation to Energy Institute Aberdeen Highlands & Islands Branch Annual Dinner at The Marcliffe at Pitfodells on 1/3/12	Invitation accepted/cost unknown

Oil and Gas UK	14/02/12	Invitation to Aberdeen Breakfast Briefing at the AECC on 28/02/12	Invitation accepted/cost unknown
Aberdeen and Grampian Chamber of Commerce	15/02/12	Invitation to attend the Aberdeen & Grampian Chamber of Commerce Question Time Event as a panellist on 17/4/12 at the Carmelite Hotel	Invitation accepted/cost unknown
SCDI	15/02/12	Invitation to attend the SCDI Influencers' Dinner being held at the Thistle Altens Hotel on 5/3/12	Invitation accepted/cost unknown
Show Bigotry the Red Card	29/02/12	Invitation to attend Tackling Sectarianism Together Showcase Event at Hampden Park on 15/03/12	Invitation declined/cost unknown
Station House Media Unit	29/02/12	Invitation to attend Shmu Train Positive Transitions Graduation Ceremony at the Town & County Hall on 28/03/12	Invitation accepted/cost unknown
SCDI	1/03/12	Invitation to attend the first meeting of the Scottish Cities Alliance Leadership Group being held at the George Hotel, Edinburgh on 21/03/12	Invitation accepted/cost unknown
ProServ	6/03/12	Invitation to attend the Official Open Day of New Test and Assembly Facilities in Echt on 6/03/12	Invitation declined/cost unknown
Centre for Scottish Public Policy	6/03/12	Invitation to attend CSPP Planning Breakfast in Glasgow on 10/03/12	Invitation declined/cost unknown
Trinity Group	6/03/12	Invitation to attend Trinity Forum being held at the Trinity Hall on 17/05/12	Invitation accepted/cost unknown
Adam Findlay, Wave 102 (Dundee)	8/03/12	Invitation to private dinner on 29/02/12 (guest speaker, Richard	Invitation accepted/cost unknown

Original 106 (Aberdeen)		Lochhead)	
Sport Aberdeen	8/03/12	Invitation to attend open evening being held at the Beach Ballroom on 26/3/12	Invitation declined/cost unknown
SCDI	14/03/12	Invitation to attend the SCDI Annual Forum, including dinner and overnight accommodation, being held in Fairmont on 14-15/03/12	Invitation accepted/cost unknown
SCDI	22/03/12	Invitation to attend SCDI Influencers' Dinner at Meldrum House Country Hotel on 17/04/12	Invitation declined/cost unknown
Big Partnership	22/03/12	Invitation to Your Future in Energy Dinner being held in the Trinity Hall on 24/04/12	Invitation accepted/cost unknown
Keenan Recycling Ltd	26/03/12	Invitation to Cornerstone Dinner and Champagne Reception at the Marcliffe of Pitfodels on 26/04/12	Invitation accepted / cost unknown
Sustrans Scotland	26/03/12	Invitation to the 5 <sup>th</sup> National Active Travel Conference on 29/05/12	Invitation declined / cost unknown
Scottish Enterprise	26/03/12	Invitation to a small celebration to mark the moving to new offices	Invitation declined / cost unknown
DWP, Aberdeen Ebury House, JobCentre Plus, 14 Dee Street, Aberdeen	04/04/12	Invitation to attend the Launch of the Youth Contract on 05/04/12 with refreshments provided	Invitation accepted / cost unknown
BT Scotland	10/04/12	Invitation to lunch event with Sir Michael Rake, Chairman, BT, at The Marcliffe hotel and Spa, on 13/04/12	Invitation accepted/cost unknown
Maureen Watt,	10/04/12	Invitation to attend the	Invitation

MSP		office opening of Maureen Watt's Constituency Office, 51 Victoria Road, Torry on 17/04/12	accepted/cost unknown
SCDI	10/04/12	Invitation to attend the SCDI Influencers' Dinner at Thainstone House Hotel on 25/04/12	Invitation declined/cost unknown
Show Racism the Red Card (Scotland)	10/04/12	Invitation to attend the launch of Homophobia, Let's Tackle It at Hampden Park Glasgow on 1/05/12	Invitation declined/cost unknown
CoSLA	10/04/12	Invitation to attend the ADSW Annual Conference at the Crieff Hydro Hotel on 20/21/06/12	Invitation declined/cost unknown
First Aberdeen Limited	27/04/12	Invitation to attend Superstar of the Year/Safe Driving Awards/SWQ/Perfect Attendance Certificates Presentation being held at the Douglas Hotel on 5/05/12	Invitation declined/cost unknown
Brewin Dolphin Aberdeen	27/04/12	Invitation to attend Summer Drinks Reception being held at the Marcliffe Hotel & Spa, Pitfodels on 16/05/12	Invitation accepted/cost unknown
GSS Developments Aberdeen Limited	27/04/12	Invitation to attend meeting to discuss 'Delivering Development in a Changing Financial Climate' followed by dinner at the Trinity Hall on 17/05/12	Invitation accepted/cost unknown
Aberdeen Renewals Energy Group	27/04/12	Invitation to attend All-Energy Business Breakfast at the AECC on 23/05/12	Invitation accepted/cost unknown

**I understand that it could be construed as a breach of the Councillors' Code of Conduct in terms of Part 2 of the Ethical Standards in Public Life etc. (Scotland) Act 2000, if I**



**omit information which ought to be given in this Register; or**

**provide information which is materially false or misleading; or**

**fail to give further notice in order to update the information given by me in this declaration; or**

**declare an interest which I acquire after the date of this declaration but which I must declare under the under the Ethical Standards in Public Life etc. (Scotland) Act 2000 (Register of Interests) Regulations 2003.**

**Signed: Callum McCaig**

**Date: May 2007**

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**Received by**

**Signed: Jane MacEachran, City Solicitor**

**Date: May 2007**

## **DEFINITIONS (extracted from the Code of Conduct)**

### **Remuneration**

includes any salary, wage, share of profits, fee, expenses, other monetary benefit or benefit in kind. This would include, for example, the provision of a company car or travelling expenses by an employer.

### **Undertaking**

means: (a) a body corporate or partnership; or (b) an unincorporated association carrying on a trade or business, with or without a view to a profit.

### **Related Undertaking**

is a parent or subsidiary company of a principal undertaking of which you are also a director. You will receive remuneration for the principal undertaking though you will not receive remuneration as director of the related undertaking.

### **Parent Undertaking**

is an undertaking in relation to another undertaking, a subsidiary undertaking, if (a) it holds a majority of the voting rights in the undertaking; or (b) it is a member of the undertaking and has the right to appoint or remove a majority of its board of directors; or (c) it has the right to exercise a dominant influence over the undertaking (i) by virtue of provisions contained in the undertaking's memorandum or articles or (ii) by virtue of a control contract; or (d) it is a councillor of the undertaking and controls alone, pursuant to an agreement with other shareholders or councillors, a majority of the voting rights in the undertaking.

### **Election Expenses**

means expenses incurred, whether before, during or after the election, on account of, or in respect of, the conduct or management of the election.

### **A Person**

means a single individual or legal person and includes a group of companies.

### **Group of companies**

has the same meaning as "group" in section 262(1) of the Companies Act 1985. A "group", within s262(1) of the Companies Act 1985, means a parent undertaking and its subsidiary undertakings.

### **Any person**

includes individuals, incorporated and unincorporated bodies, trade unions, charities and voluntary organisations.

### **Spouse**

does not include a former spouse or a spouse who is living separately and apart from you.

### **Cohabitee**

includes a person, whether of the opposite sex or not, who is living with you in a relationship similar to that of husband and wife.

### **Chair**

includes Committee Convener or any person discharging similar functions under alternative decision making structures.